

RESOLUTION 1467  
BOROUGH OF WEST VIEW  
COUNTY OF ALLEGHENY  
COMMONWEALTH OF PENNSYLVANIA

A RESOLUTION OF THE BOROUGH OF WEST VIEW, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING PROCEDURES FOR THE STANDARD DISPOSITION OF MUNICIPAL RECORDS.

WHEREAS, the Commonwealth of Pennsylvania adopted the Municipal Records Act of January 18, 1968 (P.L. 961, No. 428);

WHEREAS, the Borough of West View, Resolution 1467 adopted on the 10th day of May, 2018. Borough declared its intent to follow the schedules and procedures for the disposition of records set forth in the Municipal Records Act of January 18, 1968; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality; and

WHEREAS, the Borough of West View wishes to simplify the process in documenting the destruction of earned income records from the years 2011 and prior:

BE IT THEREFORE RESOLVED that the borough Council of West View hereby adopts a destruction procedure whereby all West View Borough earned income records from 2011 and prior are to be destroyed.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of West View, this 10<sup>th</sup> day of May, 2018.

ATTEST:

BOROUGH OF WEST VIEW

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Bruce A. Fromlak, Borough Manager

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William F. Aguglia, President of Council