

OFFICIAL BOROUGH OF WEST VIEW

MINUTES - SPECIAL WORKSHOP MEETING – REGULAR MEETING - NOVEMBER 9, 2017

Minutes of the special workshop meeting of Town Council held Thursday, November 9, 2017, in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The meeting was called to order at 6:00 p.m. by President William F. Aguglia, followed by a moment of silent prayer and the pledge of allegiance to the Flag. Chief Fromlak conducted roll call. Members of Council present were: President William F. Aguglia, Vice President Bryan S. Kircher, Members Donald E. Mikec, M. Kimberly Steele, Robert D. Schellhaas and Scott V. Miller. Also attending were: Mayor J.R. Henry, Chief of Police Bruce A. Fromlak, Secretary/Manager, Assistant Secretary Patricia A. Rapp, Solicitor Michael J. Witherel, Engineer Robert E. Zischkau and Junior Council Member Andrew Bensch. Fire Chief Justin Assisi and Junior Council Member Michele Do were absent. Member Eugene Borio arrived at 6:05 p.m.

Chief Fromlak read the legal advertisement for the workshop meeting, advertised in the Post-Gazette North on October 27th, stating the regular meeting will immediately follow and the purpose is for Council to discuss the proposed 2018 Budget, with no other business is to be considered. The Chief thanked the Budget Committee - Mr. Kircher, Mr. Aguglia and Ms. Steele – along with Cathy Mann and Patty Rapp, for their support and assistance with developing the proposed budget. The Chief reported the Budget is tax neutral and will maintain all services with no tax increase for 2018.

Projected revenues and expenditures are \$3,822,634 for 2018, inclusive of final year options of both uniformed and non-uniformed union contracts, with a 3% per hour increase in 2018, along with a UPMC Health Care Plan increase of 3.5% over 2017, with an estimated premium of \$251,300 annually, with no changes in the current coverage. Year-to-date monetary accounts are as follows: \$554,574 in general fund checking, \$175,230.39 in general fund money market, \$13,576.62 in the building fund money market and \$217,919.72 in liquid fuel fund checking. The Chief budgeted \$250,000 for the 2018 paving project and the streets under consideration are – Hempstead from Lakewood to Chalfonte – Mineola from Center to Highland – Norwich from Center to the dead end – Oakwood from Center to Ridgewood – Oakley from Park to Martsolf – Yale from Stanford to Kenyon – Park from Center to Frankfort – Stanford from Princeton to Amherst – Stanford from Vassar to Harvard and Wellington from Perry Highway to Highland.

The Chief noted other major account changes for 2018, such as \$1,729,021 in real estate taxes, \$905,000 in earned income taxes, \$62,850 in local service taxes, \$33,000 for business privilege tax, \$20,000 for auditing services, \$21,600 for the Solicitor and \$25,000 for the Engineer. For the fourth year in a row, the Chief does not anticipate the need for a TAN loan for 2018. Allowances have been made within expenditures for a new 2018 Police Utility Vehicle to replace the 2013 with over 95,000 miles, allows \$56,500 for an F-350 Ford with plow and salt package purchase, allowing \$30,000 toward the Aerial payment and \$20,000 toward the 22 light replacement with LED's at Schell Field.

Chief compared year-to-date 2017 figures to proposed 2018, noting major account changes, as follows: Real Estate current \$1,616,000 to \$1,729,021, Earned Income Tax current \$829,000 to \$905,000, Local Service Tax current \$54,000 to \$62,850, Business Privilege Tax current \$30,000 to \$33,000, Auditing Services \$20,000 current to \$20,000 in 2018, Other Engineering Fees current \$25,200 to \$25,000 and Fire Vehicle Repair would remain at \$8,000. The Chief said the Dollar General Store signed a lease extension until June 30, 2021 at \$3,000 per month, Steeltown Firearm's lease negotiations are progressing, being expired March 31, 2017 at \$700 per month, and it is their intention to remain. Schorr Bakery lease expires December 31st at \$490 per month and is under consideration due to the Owner's health. PNC Bank's lease expires November 30th at \$3,833.33 per month and Chief has Coldwell Banker Real Estate Services working on leasing this space, being confident they can rent this space. The Chief received a \$19,500 quote for the replacement of the building generator. The Chief projects an increase in Liquid Fuels Fund to \$189,817 in 2018, an approximate \$9,500 increase over 2017.

Vice President Bryan S. Kircher thanked the Chief for all of his work on the 2018 proposed Budget, and addressed the annual healthcare premium. Mayor Henry questioned the Chief's aggressive increase in real estate tax and earned income tax, adding there is better collection of income tax through the State. The Mayor felt everyone had done a

fabulous job on the proposed budget preparation. With no further discussion, the budget workshop meeting ended at 6:20 p.m.

At 6:20 p.m., the Regular meeting of Town Council began. President Aguglia requested a motion to approve the minutes of the special public hearing on October 12, 2017. Motion to approve made by Mr. Mikec was seconded by Mr. Kircher. Motion approved and ordered. Motion to approve the minutes of the regular meeting on October 12, 2017 made by Ms. Steele was seconded by Mr. Schellhaas. Motion approved and ordered. Motion to approve payments for net pay and payroll withholding for \$164,048.87 made by Mr. Miller was seconded by Ms. Steele. Motion approved and ordered. Motion to approve payments to vendors for \$249,998.43 made by Mr. Borio was seconded by Mr. Mikec. Motion approved and ordered. Motion to approve payments for liquid fuel fund expenditures for \$4,732.14 made by Mr. Schellhaas was seconded by Ms. Steele. Motion approved and ordered. Motion to approve payments for building fund expenditures for \$2,980.94 made by Mr. Kircher was seconded by Mr. Miller. Motion approved and ordered.

Reports from the Officers – Mayor’s Report – J. R. Henry reported the motor vehicle code violations for the month of October 2017 totaled \$5,732.34. Chief of Police/Secretary/Manager – Chief Bruce A. Fromlak reported on the recent Zoning Hearings, approving the demolition of the old Pizza Hut and building an O’Reilly’s Auto Parts Store and approving the Garage on 205 Clairmont. The Chief said October’s crime statistics calls for service totaled 417, with 73 traffic citations issued, 125 traffic enforcement reports, 12 criminal arrests, 4 accident reports and 4 ordinance violations. The Chief read the traffic trailer report and noted the Borough was awarded the AAA Platinum Award, in partial thanks to Barb O’Lare applying to AAA. Solicitor – Michael J. Witherel had no report for Council. Engineer Robert E. Zischkau had no report for Council. Fire Chief Justin Assisi was absent, having filed a written report.

Reports from the Committees – Finance Report – Bryan S. Kircher read the October 2017 report as follows: Delinquent wage tax collection deposits totaled \$50 for October. A total of \$34,561.67 was deposited into the Borough’s general fund checking account by Keystone Collections. Our liquid fuel checking account had a balance of \$217,919.72 on October 31st and earned \$95.48 in interest. Our building fund money market account had a balance of \$13,576.62 on October 31st and earned \$5.95 in interest. Our general fund money market account had a balance of \$175,230.39 on October 31st, earning \$76.78 in interest. Real estate tax collections totaled \$170,835.72 for October. Local service tax collections totaled \$5,550.57 in October and the Borough received \$5,016.89. Business/Mercantile collections totaled \$34,246.83, with the Borough receiving \$17,128.42.

Property & Purchasing – Eugene Borio had no report. Public Works – Robert D. Schellhaas reported the Public Works completed 26 work orders. The Crew has been picking up leaves and have put the spreaders on trucks for this coming winter. Police & Public Safety – William F. Aguglia – Mr. Miller reported the Officers attended an Active Shooter Training and 7 Officers were trained in street survival. Budget/Administration – Bryan S. Kircher had no report. Fire & Water Report – Donald E. Mikec said the West View Volunteer Fire Department responded to 29 calls for the month, bringing the year-to-date total to 377. Mr. Mikec said the Fire Department, along with West View Police Officers, held their annual emergency services day on October 7th. This function was well attended, with 110 children stopping to check out the displays and activities. Public Relations & Recreation – M. Kimberly Steele reported on the annual Halloween Parade. Over 800 children signed up, with 9 dogs and 225 North Hills Band Members. Ms. Steele thanked the Borough Staff and Public Works for their help with this function.

The Chief added information on the October 21st Community Clean Up, with special thanks to Kathy Karnavas and the Pitt Service Students for their participation. Junior Council Member Report – Michelle Do was absent – Andrew Bensch reported on the October 13th Homecoming and said the 2018 Kindergarten packets are ready for Parents. A Speech/Debate Tournament was held and Junior Member Michelle Do took 3rd place. The High School Play will be “Pride & Prejudice” and will cost \$6 for Adults and \$4 for Students. The Students will not have School over Thanksgiving, from Wednesday, November 22nd through Monday, November 27th, returning on the 28th.

Audience – President Aguglia welcomed any Borough Resident to address Council – there was no participation. Mr. Aguglia moved onto Unfinished Business – there was no unfinished business – New Business – there was no new business. Agenda – Item #1 – Council to consider Resolution #1456. Motion to read #1456 made by Ms. Steele was

seconded by Mr. Mikec. Motion approved and ordered. Junior Council Member Bensch read #1456 by title only. This is a Resolution adopting the Allegheny County 2015 Hazard Mitigation Plan. Motion to adopt #1456 made by Mr. Miller was seconded by Mr. Mikec. Motion approved and ordered. Item #2 – Council to consider Resolution #1457. Motion to read #1457 made by Mr. Mikec was seconded by Mr. Borio. Motion approved and ordered. Junior Council Member Bensch read #1457, which is a Resolution recognizing April 9-13, 2018 as Local Governments Week. Motion to approved #1457 made by Mr. Schellhaas was seconded by Mr. Miller. Motion approved and ordered. Announcements – Mayor Henry congratulated Junior Council Member Bensch on his reading of the Resolutions.

Adjournment – With no further business to come before Council, President William F. Aguglia thanked everyone for attending the Workshop and Regular Meeting and extended his thanks to all Veterans for their Service. Motion to adjourn was made by Mr. Kircher and seconded by Mr. Miller. Motion approved by Council. The Meeting adjourned at 7:35 p.m.

APPROVED: December 14, 2017

BOROUGH OF WEST VIEW

BY: _____
Chief of Police Bruce A. Fromlak
Secretary/Manager

BY: _____
William F. Aguglia, President
Town Council