

BOROUGH OF WEST VIEW

003-03

SPECIAL BUDGET WORKSHOP MEETING - NOVEMBER 12, 2015

Minutes of the Special Budget Workshop Meeting held Thursday, November 12, 2015, in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order at 6:30 p.m. by Vice President William F. Aguglia, followed by a moment of silent prayer and the pledge of allegiance to the flag. Roll call was taken by Chief of Police Bruce A. Fromlak. Members of Town Council present were: President Barry G. Schell, Vice President William F. Aguglia, Members Donald E. Mikec, M. Kimberly Steele, Bryan S. Kircher and Robert D. Schellhaas. Also attending were: Mayor J. R. Henry, Police Chief Bruce A. Fromlak, Secretary/Manager, Asst. Secretary Patricia A. Rapp, Robert E. Zischkau from Glenn Engineering and Fire Chief Mark W. Scheller. Council Member Eugene Borio arrived at 6:36 p.m. and Solicitor Michael J. Witherel arrived at 6:47 p.m.

Vice President Aguglia turned the meeting over to Chief Fromlak, who read the official notice that ran in the Post-Gazette North on October 23<sup>rd</sup>, which announced the Workshop to begin at 6:30 p.m., with the regular meeting to immediately follow. The Chief thanked Mr. Kircher, Mr. Aguglia and Ms. Steele for their support and thanked Ms. Mann and Mrs. Rapp for their help in developing the budget for 2016. The proposed budget is tax neutral, maintaining all services without an increase in the 5.4 millage. Total 2016 proposed general fund budget for both revenue and expenditures is \$3,673,780.

Chief Fromlak said both uniformed and non-uniformed employee contracts allow for a 3% increase for 2016 and both contracts expire at the end of 2016, both with an extension option. Healthcare costs are projected to increase 25% next year and the 18 full time employees who use the Borough's healthcare have selected a higher deductible plan and will each contribute \$500/year. Council Member Kircher added the Police pay 7% and Non-Uniformed pay 5% and will pay an additional \$500/year on top of the percentage. The Chief reported on the balances to date in the general fund checking, money market, building fund and liquid fuels accounts and reported on the projected account changes for 2016. The Chief is not anticipating the need to apply for the \$200,000 TAN but is looking into a \$200,000 line of credit for the building fund. The Chief anticipates future, if not constant repairs to the 75 year old Borough building and the line of credit would aid the Borough.

The Chief reported on individual line items for anticipated expenses in 2016. The Chief intends to replace the 2011 Ford Crown Victoria, having over 80,000 mile, with a new 2016 AWD vehicle. Chief Fromlak plans to hire a new Police Officer to replace a retired Officer and allowed for a \$30,000 cost towards the new ladder truck that is now in service. The Chief would like to replace a 2008 F450 4x4 dump by leasing a new 2016 dump for 3 years, using 25% of funds from liquid fuels. Mr. Kircher added the lease would be at 2.5% interest and Mr. Mikec questioned if this lease was with an option to buy? Chief Fromlak said yes, this was actually through Costar through the COG. The Chief intends to replace the 30 year old leaf collection machine, budgeting \$60,000 for the purchase, as the old machine has mechanical and issues with rotting.

Chief Fromlak said the Road Crew has been replacing signs throughout the Borough to meet federally mandated regulations on roadway signs, which addresses reflectivity and size of lettering. The Chief is looking into the possible purchase of a LED information sign. The Chief noted a special account, Perry / Highland Project for \$215,000, which is the 2.6% PIB loan for the intersection upgrade and said he anticipates an increase in real estate tax income in 2016. The Chief reported on the 5 lease agreements in place for the Borough Building and said securing a 10 year lease through Allegheny County for the Magistrate has been a slow process but is moving in a positive direction. Chief explained the \$120,944 decrease in the building fund repairs and maintenance account over 2015, which had been the costs from heating/air conditioning

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replacement and the Police Department remodel. Vice President Aguglia questioned Mr. Zischkau if there was an anticipated startup for the Perry Highway / Highland Avenue intersection and Mr. Zischkau said it has been a slow process, but is hopeful it will begin in 5-6 month, if it passes through Harrisburg, and he would expect work to begin in the spring of 2016.

Mayor Henry congratulated the Chief on a great job and extended cudos to Bryan Kircher and the employees who worked on the proposed budget. Mr. Kircher said the healthcare negotiations with the employees went fabulous and he is pleased the budget will not include a tax anticipation note but will consider the line of credit instead. The tax anticipation note provided revenues to carry the Borough through July's real estate tax collections and normally entails around \$9,000 in interest, which the Borough avoided paying in 2015. The Mayor added the savings in interest alone would work if the line of credit would provide cash flow until July. The Mayor said he is pleased the Chief is staying on top of street paving and questioned if the Allegheny County plans to adjust the Borough's 1 mill = 296,300? Chief said no, it is the same as last year and has been locked in by Allegheny County. Chief Fromlak addressed the MMO's for the pension funds, saying it appears the non-uniformed pension contribution may go down in 2016, as it is 106% funded, with the Police plan being 112% funded. Mockenhaupt feels the plans are in amazing condition and the Borough received around \$126,000 through the State for our pension plans in 2016.

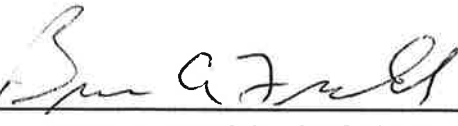
Mayor Henry was very pleased with the proposed budget and again, extended cudos to all.

With no further comments regarding the 2016 proposed budget, Vice President Aguglia requested a Motion to adjourn. Motion to adjourn was made by Mr. Mikec and seconded by Ms. Steele. Motion was approved and ordered by Council.

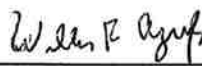
Meeting adjourned at 6:57 p.m.

APPROVED: DECEMBER 10, 2015

BOROUGH OF WEST VIEW

BY: 

Bruce A. Fromlak, Chief of Police  
Secretary/Manager

BY: 

William F. Aguglia, Vice President