

BOROUGH OF WEST VIEW – MINUTES OF SPECIAL WORKSHOP & REGULAR MEETING – NOVEMBER 10, 2016

SPECIAL WORKSHOP MEETING – NOVEMBER 10, 2016

Minutes of the special workshop meeting held Thursday, November 10, 2016 in Council chambers at 441 Perry Hwy., Pgh., PA 15229. The meeting was called to order at 6:00 p.m. by President William F. Aguglia, followed by a moment of silent prayer and the pledge of allegiance to the flag. Chief Fromlak conducted roll call. Members of Town Council present were: President William F. Aguglia, Vice President Bryan S. Kircher, Members Donald E. Mikec, M. Kimberly Steele, Robert D. Schellhaas and Scott V. Miller. Also attending were: Chief of Police Bruce A. Fromlak, Secretary / Manager, Assistant Secretary Patricia A. Rapp, Engineer Robert E. Zischkau and Junior Council Member Monica Snyder. Absent were: Council Member Eugene Borio, J.R. Henry, Mayor, Solicitor Michael J. Witherel and Fire Chief Mark W. Scheller. There was no one in the Audience.

Chief Fromlak read the official notice that ran in the legal ads in the Post-Gazette, announcing the workshop meeting, with the regular meeting to immediately follow. The Chief extended his thanks to Mr. Kircher, Mr. Aguglia, Ms. Steele, Cathy Mann and Patty Rapp for their help on the 2017 proposed budget, which is tax neutral, with no increase in the 5.4 mills for 2017.

The Chief noted the \$200,000 difference between the proposed 2017 revenue \$3,632,380 and \$3,832,380 expenditures, due to the PIB loan for the Perry/Highland intersection and said he had discussed this matter with the Borough's Auditor. The Chief noted the 2017 budget will appropriate approximately \$41,000 less for spending than that in 2016. Both the uniformed and non-uniformed employees have a contracted 3% per hour increase scheduled and have selected to offset the 17% increase in healthcare by selecting a higher (\$2,500) deductible with UPMC. Council Member Borio arrived at 6:06 p.m. The Chief said that as of November 7th, the Borough's general fund balance held approximately \$1,756,000 and they are looking into opening a general fund money market fund. Mr. Kircher clarified the 6% increase in Employee's insurance and the contributions, with the deductible increasing from \$1,500 to \$2,500 per employee, as there had been an overall 6% increase in healthcare costs.

The Chief addressed the 2016 paving project, recently receiving the invoice for payment from the contracted pavers and addressed the streets that had been paved. The Chief approximates the Borough receiving \$1,616,000 in 2017 from real estate tax collections, \$829,000 in earned income tax collections and \$54,000 in local service tax collections and said he will not pursue a tax anticipation loan for 2017. Mr. Mikec questioned if the Chief budgeted to replace the old street sweeper and the Chief said he is looking into the purchase of a new smaller, more efficient sweeper, since the old sweeper had over \$51,000 in repairs since 2009. They have been looking into a new 3-wheeled sweeper, which is smaller yet has better visibility and technology and it should be able to handle streets such as Magnolia, since the current sweeper is unable to get down into Magnolia to sweep. At 6:20 p.m. Solicitor Witherel arrived. The Chief has also budgeted \$40,000 for a new Falcon asphalt machine, which effectively heats/bakes the old, hardened asphalt, even overnight, that 100% of the product can be used for paving with no loss of asphalt. The Chief has increased the 2017 paving budget by \$50,000, up to \$250,000.

The Chief addressed the existing leases for the Borough building tenants and is working along with the tentative 2017 leases with Steeltown, Schorr Bakery and PNC Bank. Allegheny County has finally signed a 10-year lease, retro to May 1st and had the rent raised from \$1,534.25 to \$3412.50 per month. Rich Rapp and the Public Works Crew has been doing a great job with the rehab work at the Magistrate's. The Chief is going to upgrade the Borough's computer system in 2017. Vice President Kircher thanked the Chief, Bill Aguglia, Kim Steele, Cathy Mann and Patty Rapp for their work on the proposed budget and is very pleased with the improvements scheduled in 2017 with no tax increase.

President Aguglia made a request for adjournment. Motion made by Mr. Miller was seconded by Mr. Kircher. Motion approved and ordered. The workshop meeting adjourned at 6:33 p.m.

REGULAR MEETING – NOVEMBER 10, 2016

President Aguglia opened the regular meeting of Town Council at 6:33 p.m. and requested a Motion to approve the minutes of the regular meeting of Council on October 13, 2016. Motion made by Mr. Kircher was seconded by Ms. Steele. Motion approved and ordered. Motion to approve payments for net pay and payroll withholding for \$152,974.09 made by Ms. Steele was seconded by Mr. Mikec. Motion approved and ordered. Motion to approve payments to vendors for \$283,236.81 made by Mr. Mikec and seconded by Mr. Miller. Motion approved and ordered. Motion to approve payments for liquid fuel fund expenditures for \$4,704.52 made by Ms. Steele was seconded by Mr. Miller. Motion approved and ordered. Motion to approve payments for building fund expenditures for \$6,252.56 made by Mr. Schellhaas was seconded by Mr. Mikec. Motion approved and ordered.

Reports from the Officers – Mayor’s Report – J. R. Henry was absent. Chief Fromlak read the Mayor’s report for October 2016, with the total receipts for motor vehicle code violations being \$4,078.78. Chief of Police/Secretary/Manager Report – Chief Bruce A. Fromlak reported there are tentative plans to demolish the Pizza Hut building in the Plaza to open a Rally Auto Parts Store and the Chief is pleased with the new businesses opening in the Borough. The Chief extended his prayers to the Fallen Officers and reported on the FBI Conference he attended in Buffalo. Solicitor Michael Witherel had no report for Council. Engineer Robert E. Zischkau reported on the status of the Ridgewood Bridge renovations, expecting all concrete work to be completed by next week and anticipating the contractor to be done by the end of the month.

Fire Chief – Mark W. Scheller was absent – written report submitted. Reports from the committees – Finance Report – Bryan S. Kircher reported delinquent wage tax collection deposits totaled \$75 for October. A total of \$41,497.85 was deposited into the Borough’s general fund checking account by Keystone Collections. Our liquid fuel checking account had a balance of \$202,913.30 as of October 31st and earned \$51.69 in interest. Our building fund money market account had a balance of \$18,515.39 as of October 31st, earning \$4.72 in interest. Our general fund money market had a balance of \$1,756,881.59 as of October 31st. October’s real estate tax collections totaled \$314,121.60. October’s local service tax collections were \$3,773.55 and the Borough received \$3,410.67. Business/mercantile collections totaled \$29,868.88, with the Borough receiving \$14,631.85. Property & Purchasing Report – Mr. Eugene Borio had no report.

Public Works – Robert D. Schellhaas reported the Road Crew completed 22 work orders in October. The Crew has been removing downed trees, filling cracks in the roadways and is out collecting leaves. Police & Public Safety – William F. Aguglia reported the Borough received the highest traffic safety award, which is the platinum award. Budget / Administration – Bryan S. Kircher said the Borough is considering the possibility of an Ordinance to address property maintenance issues and inspections in 2017, to help enhance the Borough. Fire & Water – Donald E. Mikec said the West View Volunteer Fire Department handled 21 calls during October. Public Works & Recreation – M. Kimberly Steele said the Halloween parade was lovely and extended her thanks to all of the volunteers, especially to those packing 1,400 bags in 1 ½ hours. Ms. Steele said the West View Connection is sponsoring Lite Up Night on Friday, December 9th in the Borough lot next to our building, beginning at 6:00 p.m.

Junior Council Member Monica Snyder reported the International Dinner was held on November 3rd for the Language Club and North Hills Students held a mock election 2 weeks ago, with Clinton winning in the Middle School and Trump winning in the High School. There will not be school on November 8th and 9th and the High School Play runs November 15th through 19th, followed by Thanksgiving Break. Chief Fromlak added the High School Play Lead is Josh Mann.

Audience – There was no audience participation. President Aguglia and Chief Fromlak thanked Kathy Karnavas for her help with Cleanup day, as she organized Volunteers, as well as Pitt engineering students, which was a positive experience for all. Lots of Volunteers turned out and 2 – 3 yard dumpsters were filled, and a letter of appreciation from Council to Ms. Karnavas was in order. Mr. Schellhaas added the Fire Prevention Day was a good function. There was no unfinished business or new business and President Aguglia moved onto the Agenda.

Item #1 – Council to consider approving the payment of \$16,900 to Sports & Recreation Associates for the completed work at Schell Field, as per Mr. Zischkau’s recommendation. Motion to approve recommendation made by Ms. Steele was seconded by Mr. Miller. Motion approved and ordered. Item #2 – Council to consider Resolution #1446. Motion to read #1446 made by Mr. Mikec was seconded by Ms. Steele. Motion approved and ordered. Junior Council Member Snyder read #1446, which is a Resolution appointing Joseph Assisi as Deputy Zoning Officer. Motion to approve made by Mr. Borio was seconded by Mr. Mikec. Motion approved and ordered.

Announcements – President Aguglia thanked everyone for attending, wished everyone a Happy Thanksgiving, extended Veteran’s Day wishes, as well as prayers for the Fallen Officers. Adjournment – With no further business to come before Council, President Aguglia requested a Motion to Adjourn. Motion made by Mr. Kircher was seconded by Mr. Mikec. Motion approved and ordered.

The Meeting adjourned at 6:53 p.m.

APPROVED: DECEMBER 8, 2016

BOROUGH OF WEST VIEW

BY: _____
Chief of Police Bruce A. Fromlak
Secretary/Manager

BY: _____
William F. Aguglia
President of Town Council