

BOROUGH OF WEST VIEW
ORGANIZATIONAL MEETING – JANUARY 3, 2012

Minutes of the Organizational Meeting of the Town Council of the Borough of West View held Tuesday, January 3, 2012 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order by President Mary Bernhard at 6:32 p.m., followed by a moment of silent prayer and the pledge of allegiance to the flag. Chief Bruce A. Fromlak conducted roll call. Members of Council present were: President Mary Bernhard, Vice President Barry Schell, Member William Aguglia, Member John Koerts, Member Donald Mikec, Member Ralph Burchell and Member Kimberly Steele. Also in attendance were: Chief of Police Bruce A. Fromlak, Manager, Assistant Secretary Patricia Rapp, Solicitor Fred Baxter and Fire Chief George Hollenberger, with Robert Zischkau from Glenn Engineering being absent.

Mrs. Bernhard read the official notice announcing tonight's meeting that ran in the paper on December 29th. Mrs. Bernhard adjourned the meeting at 6:33 p.m. Mayor Henry took the Chair and called the meeting to order. The Mayor confirmed all had presented their certificates of election to the Secretary and asked Barry Schell, Kimberly Steele and Donald Mikec to the podium where all three took the Oath of Office as four-year Members of Town Council. The Members then took their seats, being applauded by all.

Mayor Henry requested motions for nominations for President of Council. *Ralph Burchell was nominated by Mr. Schell and seconded by Mr. Koerts.* With no further nominations, *motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered, with the Secretary to cast the vote – Mr. Ralph R. Burchell was appointed President of Town Council. Mayor Henry requested motions for nominations for Vice President of Council. *Barry Schell was nominated by Mr. Aguglia and seconded by Mr. Mikec.* With no further nominations, *motion to close nominations was made by Mr. Mikec and seconded by Mr. Schell.* Motion was approved and ordered, with the Secretary to cast the vote – Mr. Barry G. Schell was appointed Vice President of Town Council. Mayor Henry requested motions for nominations for Secretary/Treasurer. *Bruce Fromlak was nominated by Mr. Schell and seconded by Mr. Aguglia.* With no further nominations, *motion to close nominations was made by Mr. Schell and seconded by Mr. Koerts.* Motion was approved and ordered, with the Secretary to cast the vote – Mr. Bruce A. Fromlak was appointed Secretary/Treasurer. The Mayor turned the meeting over to the elected President of Council Ralph R. Burchell.

President Burchell requested Secretary Fromlak conduct roll call. In attendance were: President Ralph Burchell, Vice President Barry Schell, Member William Aguglia, Member John Koerts, Member Donald Mikec, Member Mary Bernhard and Member Kimberly Steele. Also in attendance were: Chief of Police Bruce A. Fromlak, Manager, Assistant Secretary Patricia Rapp, Solicitor Fred Baxter and Fire Chief George Hollenberger, with Robert Zischkau from Glenn Engineering being absent. Mr. Burchell extended his thanks to Mrs. Bernhard on Council's behalf for her dedicated service to the Borough while serving as President. The President entertained a motion that all offices of the Borough, with the exception of the Secretary/Treasurer, Civil Service Commission, Zoning Hearing Board, Recreation Board, Planning Commission and the members of the Police force be declared vacant, *with the motion being made by Ms. Steele and seconded by Mr. Aguglia.* Motion was approved by Council.

President Burchell requested motions for nominations for Solicitor. *Motion to appoint Fred E. Baxter was made by Mr. Schell and seconded by Mr. Aguglia.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered. Motions for nominations for Engineer were accepted by Mr. Burchell. *Motion to appoint Robert Zischkau and/or Glenn Engineering was made by Mr. Schell and seconded by Mr. Mikec.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered.

Motions for nominations for independent auditor were in order and *Reddinger, Will, Gallagher and Dickert were nominated by Mr. Koerts and seconded by Mr. Aguglia.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Ms. Steele.* Motion was approved and ordered. Mr. Burchell accepted nominations for Mercantile, Business Privilege and Local Services Tax Collector. *Motion by Mr. Koerts was seconded by Mr. Schell to appoint Central Tax Bureau.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered.

Motions for nominations for Assistant Secretary were accepted by President Burchell. *Motion to appoint Patricia "Patty" Rapp was made by Mr. Koerts and seconded by Mr. Aguglia.* With no further nominations, *Motion to close nominations were made by Mr. Schell and seconded by Ms. Steele.* Motions for nominations for Earned Income Tax Collector/Assistant Treasurer were in order. *Motion to appoint Cathy Mann was made by Mr. Koerts and seconded by Mr. Schell.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered. President Burchell accepted nominations for Municipal Lien Inspector / Pesticide Applicator(s). *Mr. Schell nominated Rich Rapp and George Guenther and the Motion was seconded by Mr. Aguglia.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Mr. Aguglia.* Motion was approved and ordered.

Motions for nominations for a Depository for the Years 2012 and 2013 were accepted by Mr. Burchell. Motion to appoint PNC Bank was made by Mr. Koerts and was seconded by Mr. Aguglia. With no further nominations, *Motion to close nominations was made by Mr. Mikec and was seconded by Mr. Schell.* Motion was approved and ordered. Mr. Burchell accepted motions for nominations for Legal Advertising Newspaper for the Years 2012 and 2013. *Motion made to appoint Post Gazette North with the Tribune Review as the alternate was made by Mr. Koerts and seconded by Mr. Schell.* With no further nominations, *Motion to close nominations was made by Mr. Schell and seconded by Ms. Steele.* Motion was approved and ordered. Motion to bond the Secretary/Treasurer/Borough Manager, the Solicitor, the Assistant Secretary and the Earned Income Tax Collector/Assistant Treasurer in the amount of \$10,000.00 are in order. *Motion was made by Mr. Schell and was seconded by Mr. Aguglia.* Motion was approved and ordered.

Motion to adjourn was made by Mr. Schell and was seconded by Mr. Aguglia. Mr. Burchell said he would wait until next month's meeting to appoint all Chairpersons and their Committees. With no further discussion, *Motion to Adjourn was approved and ordered.* The Meeting adjourned at 6:47 p.m.

APPROVED: February 9, 2012

BOROUGH OF WEST VIEW

BY: _____
Police Chief Bruce A. Fromlak
Secretary/Manager

BY: _____
Ralph R. Burchell, President of Town Council

BOROUGH OF WEST VIEW
REGULAR MEETING – JANUARY 3, 2012

Minutes of the Regular Meeting of Town Council of the Borough of West View, held Tuesday, January 3, 2012 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order at 6:47 p.m., followed by a moment of silent prayer and the pledge of allegiance to the flag.

Police Chief Fromlak, Secretary/Manager conducted roll call. Members of Council present were: President Ralph Burchell, Vice President Barry Schell, Member William Aguglia, Member John Koerts, Member Donald Mikec, Member Mary Bernhard and Member Kimberly Steele. Also in attendance were: Chief of Police Bruce A. Fromlak, Manager, Assistant Secretary Patricia Rapp, Solicitor Fred Baxter and Fire Chief George Hollenberger, with Robert Zischkau from Glenn Engineering being absent.

Motion to approve the minutes of the regular meeting of Town Council on December 14, 2011 was made by Mr. Aguglia and seconded by Mr. Schell. Motion was approved and ordered. Motion to approve payment of general fund expenditures for net pay and payroll withholding in the amount of \$149,340.50 and payments to vendors in the amount of \$249,837.35 was made by Mr. Aguglia and seconded by Mr. Koerts. Motion was approved and ordered. Motion to approve payment of liquid fuel fund expenditures in the amount of \$5,228.42 was made by Mr. Schell and seconded by Mr. Mikec. Motion was approved and ordered.

Reports from the Officers

Mayor's Report – J. R. Henry, Mayor – The Mayor said the receipts for the month of December 2011 totaled \$5,671.27 and the total receipts for 2011 were \$59,054.57. The Mayor extended his thanks to Mrs. Bernhard for her years of dedicated service to the Borough. The Mayor will be attending a Girty's Run meeting with West View Water Authority and the Solicitor on January 26th and will be reviewing the contracts. Mr. Henry requested Mr. Fromlak look into the cost and/or the feasibility of the \$10,000.00 bond approved in the organizational meeting. The Chief said he would consult with the Solicitor regarding this matter.

Report from the Chief of Police – Bruce A. Fromlak – Chief Fromlak thanked Council for his appointments and said the Police Department has had a quiet month. The Chief said the installation of the windows in the Borough building has been completed and he paid off the 2011 tax anticipation note and received a \$23.00 credit from West View Savings. The Chief is working on the Borough's 2012 tax anticipation note with West View Savings.

Report from the Solicitor – Fred E. Baxter – Solicitor Baxter had no report for Council but extended his thanks to Council for his re-appointment.

Report from Glenn Engineering – Robert E. Zischkau – absent

Reports from the Committees

Finance Report – William F. Aguglia – Mr. Aguglia said wage tax collection deposits for December totaled \$28,813.22 and \$29.75 was refunded to individuals and municipalities. The Borough's net proceeds were \$14,391.74. The capital reserve UDAG fund checking account had a balance of \$28,948.24 as of December 29th and the liquid fuel checking account had a balance of \$414.09. The building fund money market account had a balance of \$180,043.63 as of December 29th and earned \$13.81 in interest. The general fund money market account had a balance of \$17,002.80 as of December 29th and earned \$8.75 in interest. Real estate tax collections as of December 29th totaled \$14,920.38.

Property and Purchasing Report – John W. Koerts – Mr. Koerts said both he and the Chief have been working on the extension of the current leases for the Municipal complex and he will keep Council updated.

Public Works Report – Barry G. Schell - Mr. Schell said the Public Works Department has used the bucket truck to remove dead trees and to readjust lights throughout the Borough. The Crew has been cold patching potholes and painting new lines when weather permits and has been doing snow removal when necessary.

Police and Public Safety Report – William F. Aguglia – Mr. Aguglia had no report for Council.

Administrative / Budget Report – William F. Aguglia – Mr. Aguglia had no report.

Fire and Water Report – Donald E. Mikec – Mr. Mikec said the Fire Department responded to 23 calls in December and attended hours of drills and training.

Public Relations and Recreation Report – M. Kimberly Steele – Ms. Steele said the Crime Watch Program will meet on January 9th at 7:00 p.m. for an internet safety program to be presented by Brian Opiela. The West View Elementary School P.T.A. will sponsor a fundraiser on Monday, January 3rd at 7:00 p.m. at the North Hills Junior High Gymnasium. The Harlem Wizards (associated with the Globetrotters) will play local favorites, including Magistrate Rick Opiela, Officer Matt Holland and Chief Bruce Fromlak. Pre-sales of tickets are \$8 per student and \$10 per adult and door sales will be \$10 per student and \$12 per adult. Ms. Steele said the fundraiser is to help purchase playground equipment at the school and this will be a fun event for the community to enjoy.

Audience

Mr. Burchell welcomed anyone who wished to address Council to step forward and give their name and address. Jim Barr from 200 Frankfort Avenue questioned Council if there was a handout for the agenda for the organizational meeting, which there was not. Mr. Barr questioned the use of the bucket truck and Mr. Schell answered for Council. Mr. Barr questioned if the Minutes and Budget were on the website and was advised yes for the Minutes and the Budget would be soon. Mr. Barr was in front of Council for one minute and six seconds.

Unfinished Business – There was no unfinished business.

New Business – There was no new business.

Agenda

1. Council to consider an appointment to the Municipal Authority of the Borough of West View. *Motion to appoint William King for a five-year term through December 31, 2016 was made by Mr. Aguglia and was seconded by Mr. Mikec. Motion was approved and ordered.* Mr. Burchell requested Chief Fromlak inform Mr. King of his appointment.
2. Council to consider an appointment to the Recreation Board. *Motion to appoint Fran Opiela for a five-year term, through December 31, 2016 was made by Ms. Steele and was seconded by Mr. Mikec. Motion was approved and ordered.*
3. Council to consider an appointment to the Vacancy Board, a yearly appointment. *Motion to appoint Daniel Dannemueller was made by Ms. Steele and was seconded by Mr. Schell. Motion was approved and ordered.*
4. Council to consider an appointment to the Ross/West View Emergency Medical Services Authority Board for a five-year term, through December 31, 2016. *Motion to appoint James Miller was made by Mr. Koerts was seconded by Mrs. Bernhard. Motion was approved and ordered.*
5. Council to consider two appointments to the North Hills Council of Governments, both two-year terms through December 31, 2013. *Motion to appoint Barry Schell as Delegate and William Aguglia as Alternate Delegate was made by Mr. Mikec was seconded by Ms. Steele. Motion approved and ordered by Council.*

Announcements

There were no announcements and President Burchell wished everyone a Happy New Year.

Adjournment

With no further business to come before Council, *Motion to adjourn was made by Mr. Schell and was seconded by Ms. Steele. Motion was approved and ordered.* The Meeting adjourned at 7:06 p.m.

Approved: February 9, 2012

BOROUGH OF WEST VIEW

BY: _____
Chief of Police Bruce A. Fromlak
Secretary/Manager

BY: _____
Ralph R. Burchell, President of Town Council