

Minutes of the Regular Meeting of the Town Council of the Borough of West View held Thursday, February 9, 2012 in Council chambers at 441 Perry Highway, Pgh., PA 15229. The meeting was called to order by President Burchell at 7:00 p.m. followed by a moment of silence and the pledge of allegiance to the flag. Chief Fromlak conducted roll call. Present: President Ralph Burchell, Vice President Barry Schell, Members William Aguglia, John Koerts, Donald Mikec, Mary Bernhard, and M. Kimberly Steele. Also present: J. R. Henry, Mayor, Police Chief Bruce Fromlak, Secretary/Manager, Assistant Secretary Patricia Rapp, Solicitor Fred Baxter, Robert Zischkau from Glenn Engineering and Fire Chief George Hollenberger. Police Chief Fromlak introduced his Police Officers to Council and the Audience.

*Motion to approve the minutes of the organizational meeting of Town Council on January 3, 2012 was made by Mr. Schell and seconded by Mr. Koerts. Motion approved and ordered. Motion to approve the minutes of the regular meeting of Town Council on January 3, 2012 was made by Mr. Schell and seconded by Mr. Mikec. Motion approved and ordered. Motion to approve payment of general fund expenditures for net pay and payroll withholding for \$130,018.23 and payments to vendors for \$94,639.39 was made by Mr. Aguglia and seconded by Mr. Koerts. Motion approved and ordered. Motion to approve the payment of 2007 project fund - sewer for \$147,961.25 was made by Mr. Schell and seconded by Mr. Aguglia. Motion approved and ordered. Motion to approve payment of building fund expenditures for \$10,055.55 was made by Mr. Schell and seconded by Mr. Mikec. Motion approved and ordered. Motion to approve payment of liquid fuel fund expenditures for \$5,227.14 was made by Mr. Koerts and seconded by Mr. Schell. Motion was approved and ordered.*

#### REPORTS FROM THE OFFICERS

Report from the Mayor - J. R. Henry, Mayor - The Mayor said motor vehicle code violation receipts in January 2012 totaled \$5,203.95. The Mayor addressed Resolution #1386, which coordinates West View's emergency management plan with Allegheny County's 2011 hazard mitigation plan and, as the Borough's Emergency Management Coordinator, the Mayor requested Council's consideration for approval under the Agenda. The Mayor advised that he would be asking Residents to serve on an ADHOC Committee and would be addressing the evacuation plan for the Borough. The Mayor and Ms. Steele attended a January meeting for the Girty's Run sewer project to address Alcosan's request for the Borough to update our sewers. The Mayor asked Kevin Brown to join him at the podium, where the Mayor swore in Kevin as a Fire Police Officer.

Report from the Chief of Police / Manager - Bruce A. Fromlak - The Chief attended a seminar for Boroughs and Township officials. The Chief said a few officers attended free training through Allegheny County. Officer Pavlecic, Connolly and Cordial attended a search and seizure class, which included case law and regulation information. Officer Ganster attended a contractor fraud class, offered free through the County.

Report from the Solicitor - Fred E. Baxter - Mr. Baxter had no report for Council.

Report from Glenn Engineering - Robert E. Zischkau - Mr. Zischkau reported on CDBG Year 38 Georgetown Avenue project through the NHCOC.

#### REPORTS FROM THE COMMITTEES

Finance Report - William F. Aguglia - Mr. Aguglia said wage tax collection deposits for January totaled \$111,319.61 and \$3,295.03 was refunded to individuals and municipalities. The Borough's net proceeds were \$54,012.30 and were deposited into the General Fund Checking account. Our Capital Reserve - UDAG Checking Account had a balance of \$28,948.24 as of January 31<sup>st</sup>. Our Liquid Fuel Checking Account had a balance of \$414.09 as of January 31<sup>st</sup>. Our Building Fund Money Market Account had a balance of \$180,074.17 as of January 31<sup>st</sup> and earned \$15.74 in interest. Our General Fund Money Market Account had a balance of \$28,630.31 as of January 31<sup>st</sup> and earned \$9.57 in interest. We received our 2012 Tax Anticipation Note of \$500,000.00 on January 13<sup>th</sup>. Real Estate Tax Collections as of January 31<sup>st</sup> totaled \$7,945.76 and was deposited into the General Fund Checking Account.

Property and Purchasing Report - John W. Koerts - Mr. Koerts said the Public Works replaced a 40-year-old salt spreader at a cost of \$5,128 through A & H Equipment. Mr. Koerts said we received six bids for the sale of the 2006 Ford Crown Victoria police cruiser, with \$2,056 being the highest bid from Grace Quality Used Cars, Inc.

Public Works Report - Barry G. Schell - Mr. Schell reported the Public Works Department has taken all of the Christmas decorations down and has been cold patching potholes. The Crew painted the back hall of the Borough building and changed ceiling tiles. The Crew used the bucket truck to change the traffic lights to LED on Center Avenue and they rebuilt the crosswalk sign on Route 19. We received 567 ton of salt in January, using 519 ton to date.

Police and Public Safety Report - William F. Aguglia - Mr. Aguglia recommended Council consider the promotions of Officer Matthew Holland to Lieutenant and Officer Todd Towne to Sergeant. The Chief said the Civil Service regulations require a written test to be performed on all applicants by an independent company. Once the applicants have passed the written, an oral test is administered. The oral test was given by Chiefs of Police from Fox Chapel, O'Hara and Franklin Park and their scores were provided to the Civil Service Commission for their review and recommendations are made to a certified list of eligible candidates. Mr. Aguglia had no further report and did not have an Administrative/Budget report for Council.

Fire and Water Report - Donald E. Mikec - Mr. Mikec said the West View Volunteer Fire Department had 230 fire calls in 2011, with \$86,000 in estimated damages for those calls. A total of 552 man hours were recorded, along with 11 Department drills, with 36 company drills in 2011. The Department responded to 19 calls, totaling 7 hours and 59 minutes and 11 seconds, averaging 25 minutes and 13 seconds per call during January 2012.

Public Relations and Recreation - M. Kimberly Steele - Ms. Steele said they are starting to organize the summer recreation program and the next Crime Watch meeting is Monday, February 13<sup>th</sup> at 7 p.m. The subject will address prescription drugs safety and information as presented by Giant Eagle. Ms. Steele said all of our information is available on the Borough's website westviewborough.org.

President Burchell introduced Chip McCarthy and Joe Wissner and Chris Shelby from Piper Jaffray to address refinancing the Borough's bond monies. Mr. Wissner said West View is a very well run Community and Piper Jaffray had good news for the Borough. Mr. McCarthy proposed refinancing the Borough's 2007 bond issue at lower interest rates to save the Borough each year with a 3.7% to 4.35% annual interest rate through 2036. Mr. Shelby addressed two options for Council to consider. Option one would be a straight forward refinance, adding to the current debt service and saving an approximate \$459,000 over the term. Option two would refinance and extend the service to 2040 and allow room up front. Mr. Mikec questioned the Borough's rates and was advised our current interest rate varies from 3.75% to 4.35% for 2012 and extends through 2036. The proposed interest rates are .5% to 4%. The Mayor felt option one was a fabulous option for the Borough to pursue, being able to allow additional monies for paving but with a proposed savings of \$460,000 to the Borough. Mr. Burchell thanked everyone for their proposal.

#### AUDIENCE

Mr. Burchell welcomed any Resident to address Council after advising the rules for addressing Council had been furnished. Dave Urban from 60 Lakewood feels the Borough is spending too much money and questioned when the Bond Ordinance had been advertised and was advised by Solicitor Baxter said it was advertised on Saturday the 4<sup>th</sup> and he advised the Borough met their 72 hour notification obligation. Mr. Urban questioned Agenda Item #6, the appointment of a Public Works Coordinator and the compensation. President Burchell said the Coordinator would not be separate from the Union but would have additional responsibilities and would receive \$4,000 in additional wages due to the restructuring. Mr. Urban feels the Borough is overspending and feels the \$95,000/year budgeted for the Chief of Police/Secretary/Manager position was extreme. Mr. Urban was in front of Council for 5 minutes and 45 seconds.

Jim Barr from 200 Frankfort said the bond issue and the interest will cost the Borough money and questioned if the meeting dates are posted on the website. Mrs. Rapp advised it's been posted on the web under "official notice" announcing the meetings for 2012 since December. Mr. Barr questioned West View's representation on Girty's Run Authority. Mayor Henry said Girty's Run has not extended an offer to West View to become a member. Mr. Barr was in front of Council for 6 minutes and 1 second. Dave Stewart from 220 Martsolf said he votes to accept the bond issue and votes to reduce the issue and take the savings. Mr. Stewart felt Chief Fromlak was underpaid and should receive more compensation. Mr. Stewart was in front of Council for 50.7 seconds.

President Burchell said he respected everyone's opinion and said when Council began restructuring the Borough, the Manager was making over \$70,000/year and the Chief was over \$73,000 plus overtime and vacation and sick time and healthcare costs, etc. Mr. Burchell feels Council is being more progressive by employing Chief Fromlak as a strong Manager to motivate the staff and to be more cost conscious. Mr. Burchell approves of the bond issue refinance to help maintain the Borough's infrastructure. The Borough provides a high quality of services to Residents and Council is proud of their employees. Up front, we are seeing a savings of over \$67,000 by using the Chief as Manager and, at a cost of \$35,000/year, Council will be able to inject over \$1,000,000 into the Borough's streets, which Mr. Burchell feels is Council's due diligence.

Unfinished Business - President Burchell appointed the following Committees for the years 2012 and 2013: *Public Works Chairperson Barry Schell, with Donald Mikec and John Koerts; Public Relations Chairperson Donald Mikec, with Mary Bernhard and Kimberly Steele; Finance Chairperson Mary Bernhard, with William Aguglia and Donald Mikec; Police & Public Safety Chairperson William Aguglia, with Barry Schell and John Koerts; Recreation Chairperson Kimberly Steele, with Mary Bernhard and Donald Mikec; Property & Purchasing Chairperson John Koerts, with Mary Bernhard and Kimberly Steele; Fire & Water Chairperson Donald Mikec, with Barry Schell and William Aguglia; and Budget/ Administration Chairperson William Aguglia, with Kimberly Steele and John Koerts.*

New Business - There was no new business.

#### AGENDA

1. Council to consider appointing a primary voting Delegate, a first alternate Delegate and a second alternate Delegate to the Allegheny North Tax Collection Committee and all are unlimited appointments, in order to fulfill the requirements of Act 32 pertaining to earned income tax collections. *Motion from Mr. Koerts was seconded by Mr. Mikec to appoint Barry Schell as Delegate, Bruce Fromlak as First Alternate Delegate and Cathy Mann as Second Alternate Delegate. Motion was approved and ordered by Council.*
2. Council to consider the results of the bids for the "as is" sale of the 2006 police cruiser. Mr. Burchell reported Grace Quality Used Cars, Inc. bid \$2,056, Emergency Remarketing bid \$1,268, Bay Ridge Motors, Inc. bid \$1,255, Sulli Motors bid \$456, Kevin J. Salley, Jr. bid \$450 and John Goral bid \$100. *Motion from Mr. Schell was seconded by Mr. Aguglia to award the bid to Grace Quality Used Cars, Inc. for \$2,056. Motion approved and ordered by Council.*
3. Council to amend the minutes of December 14, 2011 - under reports from the officers finance report section - specifically being all six instances of "December" to be amended to "November" - within the approved minutes. *Motion from Mr. Schell was seconded by Mr. Aguglia. Motion approved and ordered by Council.*
4. Council to consider Ordinance #1463. Solicitor Baxter advised the Ordinance may be read by title only. *Motion to read Ordinance #1463 by title only made by Mr. Schell and seconded by Mr. Koerts. Motion approved and ordered.* Mr. Burchell read Ordinance #1463, which is an Ordinance authorizing the incurrence of non-electoral indebtedness of the Borough regarding the Borough's general obligation bonds under the local government unit debt act and electing Option 1 through Piper and Jaffray. *Motion to approve Ordinance #1463 made by Mr. Schell and seconded by Ms. Steele. Motion was approved and ordered by Council.*
5. Council to consider Resolution #1386, which Solicitor Baxter said it could be read by title only. *Motion to read #1386 made by Mr. Schell and seconded by Mr. Mikec. Motion was approved and ordered.* President Burchell read Resolution #1386, which is a Resolution relative to Allegheny County 2011 hazard mitigation plan. *Motion to approve Resolution #1386 made by Mr. Schell and seconded by Mr. Aguglia. Motion approved and ordered by Council.*
6. Council to consider an appointment of a Coordinator to the Public Works Department. *Motion to appoint Joe Assisi as Coordinator and authorize \$4,000 in additional wages was made by Mr. Schell and seconded by Mr. Koerts. Motion was approved and ordered by Council.*
7. Council to consider appointing a Lieutenant and a Sergeant for the West View Police Department. *Motion to appoint Officer Matthew Holland as Lieutenant and Todd Towne as Sergeant was made by Mr. Aguglia and seconded by Mr. Schell. Motion was approved and ordered by Council.*

Mayor Henry asked Officer Holland and his wife to join him at the podium, where Matthew Holland was sworn in as Lieutenant and then asked Officer Towne and his wife to join him, where Todd Towne was sworn in as Sergeant. Both Lieutenant and Sergeant were presented with their new shields, which their wives affixed and they were applauded by all in attendance.

Announcements - Chief Fromlak introduced Officer Mike Stern and Officer Gary Pavlecic and announced that Officer Steve Ganster is now the Detective for the West View Police Department.

Adjournment - With no further business to come before Council, *Motion to adjourn was made by Mr. Schell and seconded by Mr. Aguglia. Motion was approved and ordered.* The Meeting adjourned at 8:05 p.m.

APPROVED: MARCH 8, 2012

BOROUGH OF WEST VIEW

BY: \_\_\_\_\_  
Chief of Police Bruce A. Fromlak, Secretary/Manager

BY: \_\_\_\_\_  
Ralph R. Burchell, President of Town Council