

BOROUGH OF WEST VIEW
SPECIAL MEETING / BUDGET WORKSHOP
THURSDAY, NOVEMBER 14, 2013

Minutes of the Special Meeting of Town Council on Thursday, November 14, 2013 in Council Chambers at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order by President Barry G. Schell at 6:30 p.m. followed by a moment of silent prayer and the pledge of allegiance to the Flag. Roll Call was conducted by Chief Fromlak. Members present were: President Barry G. Schell, Vice President William F. Aguglia, Members John W. Koerts, Donald E. Mikec, M. Kimberly Steele and Bryan S. Kircher. Also attending were: Chief of Police Bruce A. Fromlak, Sec./Mgr., Asst. Sec. Patty Rapp, Solicitor Fred E. Baxter, Robert E. Zischkau from Glenn Engineering and Fire Chief Mark W. Scheller. Member Robert D. Schellhaas and Mayor J. R. Henry arrived at 6:31 p.m.

Chief Fromlak read the official notice that ran in the Post-Gazette on 11/09/13, as follows: Notice is hereby give that there will be a Special Workshop Meeting of the Town Council of the Borough of West View on Thursday, November 14, 2013 at 6:30 p.m. in Council Chambers at 441 Perry Highway, Pgh., PA 15229. The purpose of the meeting is for Council to discuss the proposed Year 2014 Budget and no other business will be considered. The Regular Meeting of Town Council that was scheduled for 7:00 p.m. will immediately follow the 6:30 p.m. Special Workshop Meeting.

Chief Fromlak thanked Bryan Kircher and his committee members, William Aguglia and John Koerts, for their assistance with preparing the 2014 proposed budget.

The Chief said the General Fund, as of November 11th had the following account balances: General fund \$390,912, building fund money market \$180,390, capital reserve UDAG fund \$28,948 and liquid fuel checking \$171,002. The general fund proposed budget will maintain the millage rate at 5.4 Mills and this will maintain all services, functions and activities. The balance of the general obligation bond series 2012 will be depleted once we pay off the final invoices for the 2013 paving project. These funds were used in conjunction with the 2012 and 2013 paving projects. Thirty-eight areas had been paved, including roads, alleys, parking areas and paths. The 2014 paving program is budgeted at \$175,000. The Chief said they will have paid \$357,354 from the general obligation bond series 2012 in 2013 and an additional \$150,702 from the budgeted amount for paving in 2013. The Chief said the Borough was awarded \$15,567 for Frankfort Avenue from CDBG year 39's Grant and are awaiting the check.

The Chief said that the bond balance will be zero and noted proposed changes for 2014 as the 01.410.740 account for police capital of \$40,000 is inclusive of a vehicle purchase, the 01.430.740 account for purchase of machinery of \$15,000 and the 01.439.300 account for paving is \$175,000. Other major account changes are: R. E. current \$1,669,000, earned income tax \$677,000, local service tax \$35,900, business privilege tax \$29,500, auditing services \$25,000, other engineering fees \$48,000, fire vehicle repair \$15,000 and general obligation bond payment \$26,500.

The Chief said 2014 holds a 3% increase for Borough employees and the tax anticipation note payment of \$505,000 should take place in December. New proposals for a \$500,000 tax anticipation note for 2014 are expected in December from West View Savings Bank and PNC Bank and First National Bank.

The Chief said Dollar General's lease expires in June of 2016, Steeltown Firearm's lease is through March of 2017, Schorr Bakery's lease expires December 31st but we are currently negotiating a new two-year lease. PNC Bank's lease expires in 2017 and we are working with Allegheny County to secure a possible ten-year lease for the Magistrate. The Chief said HVAC units are currently being installed within the Borough building at a cost of \$125,542 from the building fund and the Borough is receiving bids for the remodeling of the Police dept. Chief Fromlak said the liquid fuels fund for 2011 was \$129,500m 2012 was \$127,382, 2013 was \$128,000 and proposed \$126,200 for 2014.

The Chief welcomed questions or comments from Council. Council Member Kircher thanked the Chief and his committee members for Mayor Henry said the Chief has come along way and gave an excellent report. The Mayor said the Chief has managed to hold the line on Borough expenses, proposing no tax increase for 2014 and has enhanced Borough services. The Mayor questioned if the Chief account for the proposed Bell Avenue renovations within the budget to which the Chief said he had budgeted \$85,000 in 2014.

With no further questions or comments, President Schell requested a Motion to adjourn. Motion to adjourn made by Mr. Aguglia was seconded by Mr. Koerts. Motion approved and ordered. The Meeting adjourned at 6:43 p.m.

APPROVED: December 12, 2013

BOROUGH OF WEST VIEW

BY: _____
Chief of Police Bruce A. Fromlak
Secretary/Manager

BY: _____
President of Town Council Barry G. Schell

Minutes of the Regular Meeting of Town Council held on Thursday, November 14, 2013, immediately following the special workshop meeting. The meeting was called to order at 6:47 p.m. by President Schell, followed by a moment of silent prayer and the pledge of allegiance to the Flag. Chief Fromlak conducted roll call. Members present were: President Barry G. Schell, Vice President William F. Aguglia, Members John W. Koerts, Donald E. Mikec, M. Kimberly Steele, Bryan S. Kircher and Robert D. Schellhaas. Also attending were: J. R. Henry, Mayor, Chief of Police Bruce A. Fromlak, Sec./Mgr., Asst. Sec. Patty Rapp, Solicitor Fred E. Baxter, Robert E. Zischkau from Glenn Engineering and Fire Chief Mark W. Scheller. Motion to approve the minutes of the regular meeting of Town Council on October 10, 2013 made by Mr. Aguglia was seconded by Ms. Steele. Motion approved and ordered. Motion to approve the general fund payment of net pay and payroll withholding for \$188,794.73 made by Mr. Aguglia was seconded by Mr. Koerts. Motion approved and ordered. Motion to approve general fund payments to vendors for \$140,392.58 made by Ms. Steele was seconded by Mr. Mikec. Motion approved and ordered. Motion to approve payment of liquid fuel fund expenditures for \$5,108.51 made by Mr. Aguglia was seconded by Mr. Koerts. Motion approved and ordered. Motion to approve payment of building fund expenditures for \$44,455.07 made by Mr. Mikec was seconded by Mr. Aguglia. Motion approved and ordered.

Reports from the Officers – Mayor’s Report – J. R. Henry, Mayor reported the total receipts for October 2013 for motor vehicle code violations contained within Council packets was \$8,252.19. The Mayor welcomed State Representative Adam Ravenstahl to join him at the podium, as they were to honor two exceptional people. The Mayor requested John Hoellerman join him at the podium. The Mayor read a proclamation honoring John for his 51 years with the West View Volunteer Fire Department. Representative Ravenstahl then presented Mr. Hoellerman with a State commendation and Mr. Hoellerman was applauded by the Audience. The Mayor then welcomed Wayne Groskinsky to the podium and both he and Representative Ravenstahl had commendations, honoring Wayne for 50 years of service to the West View Volunteer Fire Department. Mr. Groskinsky was applauded by all. The Mayor thanked Representative Ravenstahl for attending, saying he drove directly to our meeting from a special session in Harrisburg.

Solicitor’s Report – Fred E. Baxter had no report for Council. Chief of Police/Secretary/Manager’s Report – Chief Bruce A. Fromlak reported the 2013 paving project has been completed, the Borough building’s HVAC replacement is underway and Allstate Insurance will be reimbursing the Borough with the costs for the demo of 17 Fairview. Glenn Engineering Report – Robert E. Zischkau updated Council on the Center Avenue Green Project and said we will not be approved for contract for part 1 – waterline relocation, which is scheduled through NHCOC on Nov. 21st. Mr. Zischkau said they would be re-bidding part 2 – green components - of this project. Report from the Fire Chief Mark W. Scheller. Mr. Scheller had no report.

Reports from the Committees – Finance Report – Bryan S. Kircher reported wage tax collection deposits for October totaled \$3,920.38. The Borough’s net proceeds were \$1,960.19 and were deposited into the general fund checking account, along with \$35,777.46 from Keystone Collections. Our Capital Reserve – UDAG checking account had a balance of \$28,948.24 as of October 31st. Our Liquid Fuel checking account had a balance of \$171,001.52 as of October 31st and earned \$29.04 in interest. Our Building Fund money market account had a balance of \$180,389.23 as of October 31st and earned \$15.32 in interest. Our General Fund money market account had a balance of \$1,324,477.42 as of October 31st and earned \$95.03 in interest. Our local services collection deposits totaled \$8,354.72 for October. The Borough’s net proceeds were \$7,387.79. Business and mercantile collection deposits totaled \$29,474.54 for October. The Borough’s net proceeds were \$14,757.27. Real Estate tax collection deposits totaled \$80,613.90 for October.

Property and Purchasing Report – John W. Koerts reported the workers should be completed with the HVAC installation by the end of November. Mr. Koerts reported on the progress of the Schorr Bakery renewal lease. Public Works Report – John W. Koerts said the Crew has removed tons of leaves from the streets and are making very good progress and the Borough is looking good.

President Schell said that Rich Rapp and George Guenther have been working on a major project with the retrofit of the decorative street lights along Perry. Mr. Schell said they have worked on 52 lights, fixed deteriorated wires and have done a great job so far. Police and Public Safety Committee – William F. Aguglia addressed Council regarding his recommendation to Council of approving Agenda Item 2, which is the consideration of hiring a full time Police Officer from the current Civil Service list. Mr. Aguglia would like an Executive Session at the end of the meeting to discuss a Police matter.

Budget / Administration Report – Bryan S. Kircher extended his thanks to the members of his committee for their assistance on the 2014 proposed budget. Mr. Kircher gave a special thanks to Bruce, Bill and Kim and Patty Rapp and Cathy Mann for their help in budget preparations. Fire and Water Report – Donald E. Mikec reported the Fire Department answered 21 calls during October, expending 79.67 man hours, with a year-to-date of 242 calls and 1,081.63 man hours. Public Relations Report – Robert D. Schellhaas said the December Crime Watch Meeting will be held at 7 p.m. on Tuesday the 10th at the West View Banquet Hall. The topic of the meeting will be old and new West View memories. Mr. Schellhaas commended Kim Steele for her work on the Halloween Parade. Recreation Report – M. Kimberly Steele thanked the Members of Council and the Chief of Police for their help at the Halloween parade.

There was no audience participation and there was no unfinished business and there was no new business so President Schell moved onto the Agenda. Agenda Item #1 – Council to consider Ordinance #1473. Motion to read #1473 made by Mr. Aguglia was seconded by Mr. Koerts. Motion approved and ordered. Chief Fromlak read #1473, which is an Ordinance amending the articles of incorporation for the Municipal Authority of the Borough of West View. Motion to approve Ordinance #1473 made by Mr. Aguglia was seconded by Mr. Mikec. Mayor Henry added that this is a proactive step to extend the Water Authority through 2063, which will benefit the Authority for financing and their ability to borrow money, if need be in the future. With no further discussion, Motion was approved and ordered by Council.

Agenda Item #2 – Council to consider hiring a Full Time Police Officer from the Borough's current Civil Service list. Chief Fromlak said he recommends Council consider hiring Candidate #1 from the eligibility list, who is Officer Michael D. Stern. Officer Stern has been working in a part time capacity for nearly 3 years, he has completed all required exams successfully and has conformed to all of the guidelines within the Civil Service. Due to the reorganization changes, hiring a Full Time Officer has become feasible, though the Chief would like to keep a few Part Time Officers to cover shifts, due to liability reasons. Motion to hire Officer Michael D. Stern as a Full Time Officer was made by Mr. Koerts and was seconded by Mr. Aguglia. Motion approved and ordered.

Adjournment – With no further business to come before Council, President Schell advised the Audience Council would retire to Executive Session and would only return to adjourn. President Schell thanked the Audience for attending and wished everyone a Happy Thanksgiving.

At 7:16 p.m. Council retired to Executive Session.

At 7:47 p.m. Council returned and Motion to Adjourn made by Mr. Schellhaas was seconded by Mr. Mikec. Motion approved and ordered.

Meeting adjourned at 7:47 p.m.

APPROVED: December 12, 2013

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